

STILL CURIOUS

Role	Senior Account Executive
Line Manager	Account Manager
Client	Various
Location	Central london + remote working
Hours	Full time, permanent

THE BUSINESS

Still Curious is a fast growing and full service Marketing and Communications agency, established in 2019. We believe in the power of people to make a positive difference; Whether they are acting as an individual or together as part of business. Contributing to wider society and having a positive impact on the future is inherent in our approach and the work that we do.

JOB DESCRIPTION

We are looking for an enthusiastic Senior Account Executive to join our team. Reporting into the Account Manager, you will work across multiple client accounts and projects whilst managing your own client relationships day to day.

The preferred candidate will be able to work on accounts across various industry sectors; Always looking to build an understanding of the client's business whilst developing their own skill set across various marketing channels. They will be responsible for delivery of their own projects, as well as supporting the AM in the delivery of theirs.

As a young and fast-growing agency, all members of the team play a role in developing and growing the business. We are looking for a candidate that will also jump on opportunities to support the team on pitches and proposals when required.

Still Curious Ltd
Registered Address: 37 Warren Street, London. W1T 6AD
Company No.: 11784894
www.stillcurious.co
iam@stillcurious.co



STILL CURIOUS

RESPONSIBILITIES TO INCLUDE:

- Support the AM on the day to day running of client accounts
- Research clients products, services, plans and competitors
- Support AM in development of proposals to meet client's brief and budget
- Assist in the development of budgets; Scoping suppliers, gathering quotes and carrying out comparisons to present to the AM
- Work with the AM to brief the wider team
- Forge strong client relationships, addressing client queries effectively and in a timely manner
- Present creative work to clients for approval or modification
- Source, negotiate with and brief suppliers/third party contractors as required
- Take the lead (with AM direction) managing the agency team in social media content creation, scheduling and engagement
- Support on all location activity such as film and photography shoots, live events as well as supporting on virtual events
- Handle budgets, manage campaign costs and invoice clients
- Ownership of compiling client reports
- Monitor the effectiveness of campaigns
- Undertake general administrative tasks
- Arrange and attend regular client meetings, site visits, updates
- Work with the wider agency team on new business proposals and pitches

ADDITIONAL INFORMATION

- Our ideal candidate will have existing marketing experience from within an agency
- There is the potential for international travel with this role

To apply, please send your cover email and CV to carrie.byrne@stillcurious.co by Friday 18th March 2022.

Still Curious Ltd
Registered Address: 37 Warren Street, London. W1T 6AD
Company No.: 11784894
www.stillcurious.co
iam@stillcurious.co

